

Statutes

* Article 1

1. The Parents and Guardians Association of the Students of the Oporto International School (Parents Association or CLIP.PA and CLIP) includes all Student's Parents and Guardians that attend school and, optionally, those that who had attended the Oporto International School.
 2. "Clipper" Members are the Parents and Guardians of the Students that attend CLIP and "Former Clipper" Members are the Parents and Guardians of former CLIP Students.
 3. Honorary Members are those that as a result of their significant contribution to the execution of the Association's objectives may so be nominated in the General Assembly, on a proposal from the Executive Board of the Parents Association (EBPA) or the Parents Council.
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* Article 2

1. CLIP.PA aim is to promote and develop a cooperative relationship with the Students, Teachers, the Head, the Board of Directors, CLIP staff and any other interested parties, as well as interaction with the Members, in order to contribute actively to the improvement of the learning environment and the education offered to the CLIP Students.
 2. To comply with the provisions indicated in the previous number CLIP.PA shall:
 - a. contribute to promote CLIP's vision, mission and values, both internally and externally;
 - b. encourage a permanent cooperation between Members, Students, Teachers, the Head, the Board of Directors, other CLIP staff and any other interested parties, to ensure a combined effort in the development of the Students educational project;
 - c. promote and participate in activities of a pedagogical, cultural, social, sports, recreational nature as well as others, endeavouring to encourage Members to participate, as well as the rest of the CLIP community;
 - d. make the Members aware of the pedagogical issues or of other nature that are of the Students' interest;
 - e. protect the Members and Students interests in a constructive, balanced and appropriate manner, endeavouring to ensure that the issues in which they have intervened are solved in an appropriate and timely manner;
 - f. collaborate with the Head and CLIP Board of Directors, whenever requested, to define or carry out projects of interest for the Students and CLIP;
 - g. promote and maintain contact with the "Honorary Members" and "Former Clippers", as well as with the Alumini in order to develop the CLIP community.
 3. CLIP.PA is a non-profit association.
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* Article 3

1. The rights of the "Clippers" Members, in general, consist of:
 - a. Participating in General Assembly meetings;
 - b. Presenting lists to be elected for the EBPA and for the Parents Council;
 - c. Proposing activities to be developed by CLIP.PA.;
 - d. Participating in committees and work groups and cooperating in the CLIP.PA tasks and activities.

2. The “Former Clippers” Members and “Honorary Members” may participate in the General Assemblies, without the right to vote and implement the rights foreseen in items c. and d. of section 1 of this article 3.

*** Article 4**

1. Constitutes the duties of the Members:

- a. Comply with the provisions set forth in these Statutes;
 - b. Attend and participate actively in the General Assembly meetings;
 - c. Collaborate in CLIP.PA activities and contribute to the accomplishment of its objectives.
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*** Article 5**

→ With the aim of financing the Association’s activities an annual financial contribution is established, of an optional nature, to be made by the Members.

*** Article 6**

1. CLIP.PA consists of the following bodies:

- a. The Parents General Assembly;
- b. The Parents Council;
- c. The EBPA.

2. The members of the CLIP.PA Bodies are elected for a two-year mandate.

3. The execution of the mandate in the CLIP.PA bodies or the collaboration in any activities in the scope of CLIP.PA shall not be remunerated, nor subject to any other benefit.

*** Article 7**

1. The Parents General Assembly is constituted by all the “Clippers” Members and meets annually, and whenever the EBPA or 25% of the members of the Parents Council or 25% of the Members so request.

2. The Parents General Assembly is called by the Chairman of the General Assembly.

3. The General Assembly, including its Chairman, is elected in the Parents General Assembly, for two-year mandates, according to lists proposed by at least 25 Members and submitted for deliberation by the Parents General Assembly.

4. The General Assembly Board consists of a Chairman, a Vice-Chairman and a Secretary.

5. The duties of the Parents General Assembly are:

- a. To elect the EBPA and the General Assembly members;
- b. To ratify the cooptation of the Members indicated by the Parents Council to integrate the EBPA;
- c. To analyse the Activities Plan and the Budget proposed by EBPA and approved by the Parents Council;
- d. To analyse the Activities and Accounts Report proposed by the EBPA and approved by the Parents Council;
- e. To analyse and vote the proposals for modifications of the Statutes;
- f. To discharge, fully or partially, the EBPA Members and, for this purpose, call expressly an extraordinary meeting and deliberate by simple majority.

- 6.** The Chairman of the General Assembly shall call a General Assembly with at least ten days' notice, indicating the date, time, venue and agenda and the proposals to be presented to the Assembly shall also be available on that day.
- 7.** The Assembly works on first call, as far as the majority of members are present and, on second call, half an hour later with any number of Members.
- 8.** The decisions shall be made by simple majority, except in the case of modification to the Statutes, which shall be approved by a majority of 3/4 of the votes expressed and extinction of the CLIP.PA, which shall be approved by a majority of 4/5 of the votes expressed. The abstaining votes are not counted.
- 9.** Each Student corresponds to one vote. Each Student shall be represented by the person responsible for being his/her guardian or by whom the Chairman of the General Assembly has been informed for the purpose.
- 10.** The "Former Clippers" Members and Honorary Members shall be able to participate in the Parents General Assemblies, without the right to vote.
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* Article 8

- The Parents Council is a body with advisory and decision-making capacities, namely responsible for:
- a. Advising the EBPA on issues requested by it;
 - b. Approving the amount of the optional annual financial contribution;
 - c. Approving the Activities Plan and Budget proposed by the EBPA;
 - d. Analyse and vote the Activities and Accounts Report proposed by the EBPA;
 - e. Coopting among their members, Members for filling in the vacancies that may occur in the EBPA.
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* Article 9

1. The Parents Council is constituted by:
 - a. all Parents or Guardians that have been designated representatives of each one of the Forms since Pre-Kindergarten to Form 12;
 - b. by the Members that are part of the EBPA and their Committees;
 - c. by the Members that cooperate in a significant manner to enable the Association's activities to be carried out, according to the EBPA's proposal and deliberation of the Parents Council.
 2. The responsibilities and running of the Parents Council are performed according to specific Regulation.
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* Article 10

1. The Members of each Form shall elect among themselves, preferably, two representatives (Form Representatives).
 2. The election, responsibilities and functioning of the Form Representatives are performed according to specific Regulation.
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* Article 11

1. The EBPA is the executive body of CLIP.PA, and consists of five to nine members elected by the Parents General Assembly, among the "Clippers" Members according to a proposed list endorsed by a minimum of 25 members.

2. The EBPA shall have a President and one or more Vice-Presidents and the remaining associates shall be members, in accordance with what shall be defined among the members of the EBPA.
 3. The election of the EBPA shall take place in a Parents General Assembly for Elections, formed during a maximum period of five days, by means of a vote, which shall be by secret ballot whenever requested by any "Clipper" Member.
 4. The responsibilities and running of the EBPA are performed according to specific Regulation.
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✦ Article 12

1. CLIPP.A's income is constituted by:
 - a. the Members' annual contributions;
 - b. the income of the activities organised by CLIP.PA;
 - c. any donations that may be made;
 - d. the profit from money deposited.
 2. The annual contribution, which is referred in item a. of nº 1 of the present article, shall be made in only one instalment, at the time of payment of the annual registration fee.
 3. The Member who, for some reason, no longer belongs to CLIP.PA does not have the right to a refund of the contributions, which have been made or any percentage of the said contributions.
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✦ Article 13

- ➔ In the event of extinction of CLIPP.A's activity, unless otherwise specified by the Parents General Assembly, CLIP.PA's assets shall revert to a charitable institution to be chosen by CLIP's Board of Directors.
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Transitional Provision

- ➔ The members of the EBPA and the Form Representatives elected for the mandate in progress shall remain in office until the end of the mandate.

Porto, 17 April 2013